

Charbonneau Country Club Board of Directors
Monthly Meeting Minutes
May 6th, 2025

The regular monthly meeting of the Board of Directors of the Charbonneau Country Club, an Oregon non-profit Corporation, was called to order by President Anne Shevlin in Wilsonville, Oregon, on May 6th, 2025.

Board Directors

Anne Shevlin - President
Kathy Harp - Vice President
Lindy Anderson – Secretary
Linda Owen - Treasurer
Lee Harker

Board Directors

Mary Fieweger
Bubba Heard
David Mauk
Alice Galloway

Staff:

Jim Meierotto
Neil Kennedy
Rick Schram
Claudia Vidal
Donna Roisom

Call to Order: President Anne Shevlin called the meeting to order at 2:00pm.

Review of the Agenda:

No changes

Public Comment:

An open session commenced, and residents provided their input, questions, and comments to the Board. The Board answered questions and engaged with the residents throughout the public comment session.

Approval of Meeting Minutes:

Secretary Lindy Anderson moved for approval of the April meeting minutes. The motion was seconded and passed.

Standing Committee Reports:

Treasurer's Report:

Treasurer Linda Owen stated financials are in good shape and all accounts are in the green zone.

Financial Oversight Committee:

Treasurer Linda Owen reported that the committee is working on providing transparency for the community by adding articles to The Villager with information on what the committee is working on. The committee is still looking to add one more member to the team.

Sports Center Manager Report:

Donna Roisom reported that the landscaping outside the sports center has begun and is scheduled to be completed by the end of the week. The sports center has 258 pickleball members and 332 tennis members, for a total of 590 members. There will be a free Pickleball and Tennis Clinic on May 17th.

Property Management:

General Manager Jim Meierotto reported on the pressure washing of the activity center roof, parking lot restriping, and the mulch spread throughout the village center area.

Emergency Preparedness and Safety Report:

Safety Coordinator Neil Kennedy reported on suspicious activity in the community. Neil met with ODART (Oregon Disaster Airlift Response Team) earlier in the week to learn about how Aurora airport pilots assist small, isolated communities like Charbonneau in case of an emergency. Director Bubba Heard reported there will be an EPPS training on May 7th, involving MTRs and key captains to test the new radios. He will be presenting the public safety charter that the committee has been working on at the July board meeting. Bubba also announced that Tracy Meyer will be stepping down from the committee and we wish her the best.

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Activities:

Secretary Lindy Anderson reported on current and upcoming events.

Country Club Estates:

Secretary Lindy Anderson reported that Country Club Estates elected Barb McCarthy as a new board member to lead their neighborhood watch program. CCE has elected a new signs and flag policy and will be submitting it to the Charbonneau Country Club board for approval.

Welcome Committee:

Director Mary Fieweger reported on the great attendance of the recent meet and greet event in April. The next meet and greet will be held on July 24th.

Architectural Control & Landscape:

Vice President Kathy Harp talked about the tree removal process and highlighted that it must go through each local HOA before it comes to her for approval. The same thing applies for changes to any property along golf course border. Kathy Harp and Rick Schram will be shopping for new annuals to add to the planters outside the clubhouse.

Asset Management:

Director Lee Harker reported that the committee had a walk thru on April 23rd with the contractor of the interior remodel of the clubhouse. The Asset Management committee has been working with the CCE committee to discuss the placement of the benches that were purchased for Edith Green Park. There will be new signs ordered for Edith Green Park and the Tot Lot to show park hours.

Golf Club Liaison:

Director Bubba Heard reported the cart barn should be done by May or early June as they expect the new golf carts to be delivered very soon. The golf course is also working on the remodel of the restrooms throughout the golf course. They will be adding new toilets, sinks, light fixtures, and a fresh coat of paint.

Civic Affairs:

Director David Mauk reported on the valuable resources the City of Wilsonville has to offer on the French Prairie pathway project and the 2040 vision project. David Mauk announced Courtney Neron is running for Oregon State Senator to replace Senator Aaron Woods.

Communications:

Director Alice Galloway announced Nancy Browning will be stepping down from the website remodel project and concentrating on a sponsorship proposal for the website, emergency texting, and quick polls. Michelle Watts will be working on the website and social media for us. Ted Mast is discussing the idea of the next Fireside Chat topic focusing on landscape and irrigation. He will also be working with Brooke Bowdle and Cory Buchanan on a protocol for The Villager to approve which articles are published.

Review of the 2024 – 2025 Goal:

President Anne Shevlin reviewed the eight goals. The marina installation was complete; the sports center court is almost complete. We are still working with the City of Wilsonville on the pathway project. It was determined there wasn't a need for an increase in staff for the current budget cycle. Linda Owen has been working diligently on the financial dashboard. We are still working on the solution to repair the aging irrigation. Asset Management is still working with Charbonneau Golf Course on a solution to the parking lot situation. The welcome packet has been improved.

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General Manager's Report:

General Manager Jim Meierotto announced the Charbonneau board retreat is scheduled for June 17th.

President's Report:

President Anne Shevlin thanked the board and the community for the support during her term as the Charbonneau Country Club Board President.

Public Comment:

An open session commenced, and residents provided their input, questions, and comments to the Board. The Board answered questions and engaged with the residents throughout the public comment session.

Unfinished Business:

The Board has no unfinished business.

New Business:

The Board has no new business.

Adjournment:

President Anne Shevlin adjourned the meeting at 3:25pm.

Lindy Anderson, CCC Secretary

