

Charbonneau Country Club Board of Directors
Monthly Meeting Minutes
April 1st, 2025

The regular monthly meeting of the Board of Directors of the Charbonneau Country Club, an Oregon non-profit Corporation, was called to order by President Anne Shevlin in Wilsonville, Oregon, on April 1st, 2025.

Board Directors

Anne Shevlin - President
Kathy Harp - Vice President
Lindy Anderson – Secretary- Excused
Linda Owen - Treasurer
Lee Harker

Board Directors

Mary Fieweger
Bubba Heard
David Mauk
Alice Galloway

Staff:

Jim Meierotto
Neil Kennedy
Rick Schram
Claudia Vidal
Donna Roisom

Call to Order: President Anne Shevlin called the meeting to order at 2:00pm.

Review of the Agenda:

No changes

Public Comment:

An open session commenced, and residents provided their input, questions, and comments to the Board. The Board answered questions and engaged with the residents throughout the public comment session.

Approval of Meeting Minutes:

Director Lee Harker moved for approval of the March meeting minutes. The motion was seconded and passed.

Standing Committee Reports:

Treasurer's Report:

Treasurer Linda Owen stated financials are in good shape and all accounts are in the green zone.

Financial Oversight Committee:

Treasurer Linda Owen announced the next meeting is scheduled for April 15th, and the committee is still looking to add one more member to the team.

Sports Center Manager Report:

Donna Roisom reported the sports center has 259 pickleball members and 320 tennis members, for a total of 579 members. There will be a free Pickleball and Tennis Clinic on April 12th.

Property Management:

Rick Schram reported we are getting ready to sand Edith Green Park and install the new fencing in the double gate that leads to the dog park area.

Activities:

General Manager Jim Meierotto reported on current and upcoming events.

Welcome Committee:

Director Mary Fieweger reported the next meet and greet will be held on April 24th.

Architectural Control & Landscape:

Vice President Kathy Harp reported the RV fence has been budgeted and scheduled to be replaced this year; that will be happening in the next couple weeks. There will be an open house soon to give residents an opportunity to discuss the French Prairie Road landscape and irrigation project.

Charbonneau Country Club Board of Directors
Monthly Meeting Minutes
April 1st, 2025

Asset Management:

Director Lee Harker reported that a muralist has been contacted for the design of the wall at the Marina. The Asset Management committee will be working with the CCE committee to discuss the placement of the benches that were purchased for Edith Green Park.

Emergency Preparedness and Safety Report:

Safety Coordinator Neil Kennedy reported on suspicious activity in the community. Director Bubba Heard reported there will be an EPPS training on May 7th, involving MTRs and key captains to test the new radios.

Golf Club Liaison:

Director Bubba Heard reported the cart barn should be done by May or early June.

Director Bubba Heard moved for approval to add Jim Gibbons to the Golf Club Board. The motion was seconded and passed.

Communications:

Director Alice Galloway reported that the committee finalized the strategic plan for the next 2 years as submitted in the board packet. The website home page is almost complete with all the updates. Ted Mast will be working with Brooke Bowdle and Cory Buchanan on a protocol for The Villager to approve which articles are published.

Director Allice Galloway moved for approval to add Michelle Watts to the Communications committee. The motion was seconded and passed.

Country Club Estates:

Director David Mauk reported that Country Club Estates recently had their annual meeting. They are getting the pools ready for the season. They will be installing picnic tables outside the pool areas.

Civic Affairs:

Director David Mauk reported on the success of the Fireside Chat on March 20th, which was about the French Prairie pathway project. The community submitted 600 comments to the City of Wilsonville regarding this project. The Airport Master Plan is now in the hands of the Oregon Department of Aviation.

Nominating Committee:

The nominating committee members involving Lindy Anderson, Ted Mast, and David Mauk had a thorough process to interview the 2025 CCC candidates to the Charbonneau Country Club Board.

Director David Mauk moved for approval of the four CCC Board candidates Lee Harker, Kathy Harp, John McLain, and Joe Brouillette. The motion was seconded and passed.

Clubhouse Interior Remodel and Reserve Budget:

General Manager Jim Meierotto reported that we will be moving forward with Bainbridge Design and R & H Construction for the clubhouse interior remodel project. Jim suggested moving up to \$4,500 from the reserve budget to get that project started. This way, construction can happen in January-March of 2026 and minimize the impact on residents. There were no concerns from the Board.

General Manager's Report:

General Manager Jim Meierotto reported we now have an ATM machine at the Charbonneau Golf Club as an added community benefit. The CCC helped with the cost of installation, but the golf club will maintain the machine going forward.

Charbonneau Country Club Board of Directors
Monthly Meeting Minutes
April 1st, 2025

Public Comment:

An open session commenced, and residents provided their input, questions, and comments to the Board. The Board answered questions and engaged with the residents throughout the public comment session.

Unfinished Business:

The Board has no unfinished business.

New Business:

The Board has no new business.

Adjournment:

President Anne Shevlin adjourned the meeting at 3:50pm.

Kerdy Anderson, CCC Secretary

